



## European Confederation of Language Centres in Higher Education

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### Call for Papers XVI CercleS Conference Masaryk University, Brno 10-11-12 September 2020

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The European Confederation of Language Centres in Higher Education - CercleS - is pleased to announce the **Call for Papers** for contributions arising from the XVI CercleS International Conference, held at Masaryk University in Brno, September 2020.

Language Learning in Higher Education, Volume 11.1 2021, will publish articles and activity reports based on presentations given and posters displayed at the Conference. If you are interested in sharing your ideas, please submit an **article or activity report** in English, French or German, the official languages of CercleS. All submissions should be sent, as e-mail attachments and in Word format, to the editors-in-chief, Carmen Argondizzo ([carmen.argondizzo@unical.it](mailto:carmen.argondizzo@unical.it)) and Gillian Mansfield ([gillian.mansfield125@gmail.com](mailto:gillian.mansfield125@gmail.com)). Please consider the following timeline:

#### Timeline

<b>Submission of articles</b>	<b>15 November 2020</b>
Review process	November-December 2020
Notification of acceptance	January 2021
Revision of articles	January-February 2021
Copy-editing	March-April 2021
Manuscripts to production	May 2020

**Articles** should be between 5000 and 7000 words in length (including references but excluding tables, figures and appendices). Those that report on empirical or experimental research should carry clear and explicit pedagogical implications, while those concerned with a practical dimension of language learning/teaching should include discussion of research-based principles. Articles on other areas of interest should include critical engagement with current discussion in the relevant literature. Submissions that the editors-in-chief judge worthy of serious consideration will be peer-reviewed. Articles should be presented as follows:

1. Name of author(s)
2. Title of article
3. Abstract (200–250 words)
4. Key words (between 5 and 7)
5. Name of author(s) followed by institutional affiliation(s) and e-mail address(es). If there are two or more authors, please indicate which of them should receive correspondence
6. Text of article
7. References
8. Appendices
9. Tables and/or figures in the order in which they appear in the article

**Activity reports** should be between 2000 and 3000 words and should focus on an innovative activity carried out in a language centre and likely to be of interest to colleagues in other language centres. Submissions will be reviewed by the editors-in-chief and the assistant editors. Activity reports should be presented as follows:

1. Name of author(s)
2. Title of activity report
3. Abstract (150–200 words)
4. Key words (between 5 and 7)
5. Name of author(s) followed by institutional affiliation(s) and e-mail address(es). If there are two or more authors, please indicate which of them should receive correspondence
6. Text of activity report organized as follows:
  - a) Description of context
  - b) Account of activity
  - c) Summary of results/experience
  - d) Future prospects
7. References (if any)
8. Appendices (if any)
9. Tables and/or figures (if any)

Whether you are submitting a research article or an activity report, please observe the following conventions:

- Margins: 2.5 cm

- Font: Times New Roman 12pt
- Paragraph spacing: 1.5 lines
- Numbering of sections and sub-sections: please follow the publisher's style sheet (appended to these guidelines)
- Indent the first line of each paragraph by pressing the tab key once
- No space after paragraphs
- As indicated above, tables and figures should be inserted in sequence at the end of your text file. Indicate roughly where each table/figure should occur by inserting in your text: [Please insert Table/Figure X here]
- Footnotes should be used sparingly and inserted using the INSERT FOOTNOTE function in Word
- Figures, screenshots, etc. should be submitted as high-resolution images
- References, both in the running text and in the list at the end of the article, should be presented strictly according to the publisher's style sheet (appended to these guidelines)

Submissions that fail to observe these conventions will not be considered for publication. If you are not a native speaker of the language in which you write your article/activity report, you are strongly advised to have your text checked by a native speaker before you submit it.

*Carmen Argondizzo and Gillian Mansfield*

Editors-in-Chief  
*Language Learning in Higher Education*

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